



## **Terms and Conditions of Employment**

<b>Position:</b>	Senior Support Worker
<b>Salary range:</b>	£27,371.00 p.a. (unqualified) £29,124.00 p.a. (qualified) <i>Salaries are currently under review</i>
<b>Hours of work:</b>	39 hours per week
<b>Place of work:</b>	West Lothian Occupational Services
<b>Probationary period:</b>	Six months
<b>PVG Registration:</b>	The successful applicant will be required to register with the Protection of Vulnerable Groups scheme. This will include a cost of £41 to be paid by the applicant, which will be deducted from the first monthly salary payment.
<b>SSSC Registration:</b>	The successful applicant will be required to register with the Scottish Social Services Council (SSSC) within 6 months of taking up the position.
<b>Annual leave:</b>	31 days per annum (including bank holidays) increasing to a maximum of 34 days. The holiday year runs from 1 April to 31 March.
<b>Sickness:</b>	Sick pay will be paid according to the sick pay scheme
<b>Pension:</b>	Pension will be paid according to the pension scheme
<b>Development:</b>	Autism Initiatives is committed to the training and development of all employees. We will support you through regular supervision and personal development plans.
<b>Equal Opportunities:</b>	Autism Initiatives is committed to equal opportunities and as such welcomes applications from all sections of the community. All applicants that have a disability and meet the minimum criteria will be interviewed.
<b>Disability Confident</b>	The Disability Confident symbol is given by Jobcentre Plus to employers based in Great Britain who have agreed to take action to meet five commitments regarding the employment, retention, training and career development of disabled employees, a commitment of Autism Initiatives.

